**CURRICULUM VITAE**



**Md. Niaz Mahmud**

**CONTACT ADDRESS**

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| **CAREER**  **OBJECTIVE**  **SCHOLASTIC**  **RECORDS**    **EXPERIENCE**  **COMPUTER**  **LITERACY**  **SKILS** |

I can utilize my skill effectively and provide best performance to accomplish the goal of the organization with utmost care as well as to achieve the professional skill expertise for the betterment of the organization. To achieve this aim, Determined to offer honesty, efficiency and sincerity to the optimum level.

**Bangladesh Institute Of Management (BIM)**

**PGM-MM**

Major: Marketing

Passing year:2018

GPA 2.71 (out of 4)

**Bachelor In Business Administration (BBA)**

Major: Marketing

GPA 3.43 (out of 4)

Passing year: 2014

The Peoples University of Bangladesh. (PUB)

**Higher Secondary Certificate Examination (H.S.C)**

GPA 4.36

Passed year   2008

Comilla Govt. Commercial Institute.

Group: Business Studies.

Dhaka Board.

**Secondary School Certificate Examination (S.S.C)**

GPA 3.81

Passsed year  2006

Power Development High School.

Group: Business Studies.

Jangalia, Comilla.

**Executive “Sales Admin Concord Pharmaceuticals Ltd”**.(28/02/17-Till now)

**Senior Executive” Symphony Brand Outlet from (2014-2016)**

I am an expert user of different Windows Operating System like Win-XP Professional, Win 98/2000/2004/2007, etc. having extensive knowledge and expertise on MS-Office with good typing skill in both Bengali & English.

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| **COMMUNICATION SKILLS**  **INTERNATIONAL**  **& COMMUNICATION SKILLS**    **INTEREST**  **FAMILY**  **BACKGROUND &PERSONAL**  **INFORMATION**      **REFERENC** |

Have excellent interpersonal communication skills.

Have better writing, speaking and listening efficiencyboth in Bengali and English. Public relation & Management. Program planning &presentation.

* I have always winning attitude and never give up the reaching my target
* I am very good at maintaining relationship with people. At time Icon be very diplomatic for the sake of them work and I respect other opinions
  + - * I am adoptive to changing environment
      * I am hard working ,quick learner and make the same mistake twice
      * I am able to work in fast paced environment and under stressed condition
      * I am systematic in work &self –motivated
      * I am quick learner and have a zeal for learning new thing.
      * Excellent leading & Management ability.

Interested in challenging and social beneficial work.

Interested in Reading book, Journals, Newspapers, Watching TV News, Internet Browsing, Writing, and Shopping

Father’s Name : Md. Razaul Karim

Mother’s Name : Masuma Begum

Permanent Address : Vill: Haratuli, P .O. Elahipur

Thana : Sadar South, District: Comilla

Date of Birth : 18/01/1992

Place of Birth : Comilla

Nationality : Bangladeshi (By Birth)

Religion : Islam

Blood group : A+

Marital Status : Married

Height : 5’8”

**Major General Md.Mustafizur Rahman**

**MBBS,MPH(HM),MBA(HRM),FCGP,CCD,UNITAR(POCI)**

**Director General**

**Director General of Drug Administration**

**Ministry of Health & Family Welfare**

**Govt. of the Peoples’s Republic of Bangladesh**

**Mohakhali,Dhaka-1212**

**Mobile:017066-884077**

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(**Md. Niaz Mahmud)**